

Northern Marianas College
ACADEMIC COUNCIL
Minutes of June 18, 2009

DATE: June 18, 2009

TIME: 1:00 p.m.

PLACE: N-5

Voting Members Present:

Dr. Debra T. Cabrera, Dean of Academic Programs & Services, AC Chair

Mark Haag, Chair, L&H Dept., Vice Chair

Glenn Keaton, Chair, SMHA Dept.

Frank Sobolewski, Chair, SSFA Dept.

Others Present:

Joyce Taro, Recorder

Lisa Hacskaylo, Institutional Researcher, OIE

Melena Slavan, Director, RHSP

Meeting was called to order at 1:19pm.

1) Review and Adoption of June 18, 2009 Agenda

Minutes were tabled. Under announcement, add a) Site Visit, b) Resignation. Items under old business were tabled. AAS Criminal Justice Program under items 5 has been addressed and so removed from the agenda. The only course guide to be reviewed is SO 297 and all others were tabled. Under new course guide, TS 103 was tabled. Under new business, added a) New Immigration Foreign Student Requirement Status and b) AC form 1.
A motion was made to adopt the agenda as amended. M/S: Glenn/Debra. Motion carried.

2) Review and Adoption of the following Minutes:

- a) May 29, 2008, June 26, 2008, August 7, 2008, September 11, 2008
- b) November 20, 26 2008
- c) December 23, 2008
- d) January 5, 16, 2009
- e) March 6, 13, 20, 2009
- f) April 3, 9, 24, 2009
- g) May 8, 15, 2009
- h) June 5, 12, 2009

3) Announcements

- a) Site Visit (add) – keep on agenda (as results of site visit)
According to Rosaline Cepeda, the College has applied to be certified to accept foreign students as part of the US immigration requirement. They will be visiting the campus on Tuesday June 23 at 9a.m. Part of the application process is for them to visit the campus and evaluate to ensure we meet certain requirements.
- b) Resignation
Debra informed AC that she submitted her resignation on Friday, June 12. She also told department chairs on Tuesday, June 16. At 1:36pm she asked to be excused so that she can take sick leave (injured knee).

4) Old Business

- a) Math Placement Exit Exams (data & analysis) – SMHA (tabled)
- b) Maximum Enrollment for Classes (tabled)
- c) Student Evaluation of the Courses (Glenn & Cynthia) – (tabled)

5) Department Request to Place Program(s):

- a) On Inactive Status
- b) Revised

6) Course Guide Review

- a) Course Guide Cancellation
- b) Course Guide Update
 - i) CS 227 Tabled
 - ii) CS 246 Tabled
 - iii) EC 211 Tabled
 - iv) EC 212 Tabled
 - v) MG 232 Tabled
 - vi) MG 233 Tabled
 - vii) MG 250 Tabled
 - viii) NU 107 Tabled

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- ix) NU 207 Tabled
- x) NU 212 Tabled
- xi) SO 297 A motion was made to approve the course guide as amended. M/S : Glenn/Frank. Motion carried.

c) New Course Guide

- i) TS 103 Introduction to the Hospitality Industry (tabled)
- ii) NS 140 Earth and Environmental Science
This course can be used as a physical science requirement. This course replaces NS 100 Earth Science, and BI 100 Environmental Science. AC recommends that the math placement for NS 140 be at MA 161 or be taken concurrently with MA132. Motion to adopt the NS 140 course guide as amended.
M/S Frank/Glen. Motion carried.
- iii) NS 145 Physics
Students may take the new NS 140 course instead of this course. AC did not approve this course guide.

7) New Business

- a) New Immigration (Foreign Students) Requirement/Status
The CNMI Department of Commerce developed new sets of emergency regulations for foreign students. To be eligible, students must be in a specific program of study to be consistent with the federal system. What we're doing now is to mirror the federal requirements. Mark asked if Lisa can provide more information on this. Velma Sanchez will also be working to make sure students are appropriately tracked in PC.

Mark advocated GE courses without transfer to be available for these students.

- b) This was addressed by Debra at the beginning of the agenda. She informed that AC Form 1 needs to be discussed soon. She did not have time today but will communicate all information via email.

8) Adjournment

Meeting was adjourned at 2:50p.m.

“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”

Next meeting: Wednesday, June 24, 2009 1pm.